## VPM's B. N. Bandodkar College of Science (Autonomous), Thane I.T. Policy

Institution tries to have up gradation in the IT facilities as per the requirement. Institution is regularly upgrading its infrastructure covering Wi-Fi, cyber security, software up gradation, ICT enabled teaching learning. For the new purchase of any product, quotations are requested from product vendors. The purchase committee then comes up with a new order. Once the order is finalized, it is sent to the selected vendor via email or directly.

## **Policy**

- 1. Usage of unlicensed software prohibited.
- 2. Institution encourages and actively enforces usage on Open Source/Free License software where available
- 3. Wireless internet access is allowed only after completing the formalities of registration.
- 4. Sites with non-desirable content blocked at firewall level.
- 5. Digital library access is available.
- 6. Outside access to college domain blocked at firewall level.
- 7. Bandwidth sufficiency is continuously tracked
- 8. Campus wide licensing & distribution mechanism for anti-virus software.
- 9. Finger-print based attendance for Staff
- 10. Maintenance of Server Logs
- 11. Provision for Server Backup
- 12. Round the clock CCTV monitoring of the Server room
- 13. Website Secure Hosting
- 14. Official Email Address are given to all staff

## IT Infrastructure

- 1. Internet bandwidth available 655 Mbps (wired and wireless)
- 2. More than 150 desktops available in Labs, Staff Rooms, office.
- 3. ERP Software is under development
- 4. Firewall at the entry point to enforce security policies in terms of internet access.
- 5. Licensed Software are renewed each year / as per

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